

MYRTLE TRACE SOUTH

RULES FOR CLUBHOUSE RESERVATION

This document will describe the rules associated with renting the Clubhouse for private events. The Clubhouse Reservation Form is a separate document that would be completed in order to do such.

Rules

There must be at least one (1) MTS homeowner **present** during any private party event.

There is a \$50 charge to reserve the Clubhouse. And there is also a \$100 Security Deposit required (to be returned to renter as long as the Clubhouse is in good order after the party).

There are many scheduled and planned activities at the Clubhouse (i.e.: poker, mahjong, exercise, bingo, meetings, special events, etc.) happening throughout the year. Your event **CANNOT** interfere with those planned activities. Please check the Gatepost Calendar **and/or** contact the Clubhouse Committee Chairperson to see what dates and times are available.

Please try and plan your event in plenty of time so that it can be posted in the Gatepost Newsletter so the community knows the clubhouse will be closed during your event. On the day of your event, you may also want to put a note on the doors to the Clubhouse saying something like "Clubhouse is closed from/to time for a private party". Please remove such at party end.

The pool cannot be closed specifically for your event, and those requiring handicap access to the pool area may need to briefly enter/leave the Clubhouse during your event to get to/from the pool. Your party guests may use the pool while your event is going on, subject to the community's pool rules. Just be aware other neighbors will be able to use the pool at the same time as your event.

The Clubhouse alarm is currently disarmed at 6am and armed at 11pm. Please plan accordingly and be sure to be out of the Clubhouse by 10:45PM. Also be sure to **lock** the Clubhouse doors and **follow the other rules for closing the Clubhouse** (as posted by the front door) before leaving.

The Clubhouse heat and air-conditioning is automatically set to a fixed temperature and schedule. If you think you may need the temp or schedule adjusted, please be sure to let the Clubhouse Committee Chairperson know.

Please complete and return the Clubhouse Reservation Form (along with the required Rental Fee and Security Deposit) to the Clubhouse Committee Chairperson.

ONE LAST THING.....HAVE A GREAT TIME!