

# MYRTLE TRACE SOUTH

## CLUBHOUSE RESERVATION FORM

### REQUESTOR COMPLETES

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

EVENT PURPOSE/OCCASION: \_\_\_\_\_

**\$50 RENTAL FEE (CASH only) and \$100 REFUNDABLE SECURITY DEPOSIT (CASH ( ) OR CHECK (# \_\_\_\_\_) MADE PAYABLE TO WHOMEVER IS THE CLUBHOUSE COMMITTEE CHAIRPERSON AT THAT TIME. (Please refer to the MTS Community Information document on the MTS Website for who the current Clubhouse Committee Chairperson is).**

I HAVE READ AND UNDERSTAND THE RENTAL RULES AND AGREE TO ABIDE BY THEM (SEE SEPARATE DOCUMENT), TO INCLUDE THE REQUIREMENT THAT AT LEAST ONE (1) MTS HOMEOWNER BEING PRESENT DURING THE EVENT.

SIGNATURE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**(Please return this completed form along with the Rental Fee and the Security Deposit to the Clubhouse Committee Chairperson)**

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### MTS COMPLETES

APPROVED ( ) OR DISAPPROVED ( )

IF DISAPPROVED, WHY? \_\_\_\_\_

\_\_\_\_\_

THE ABOVE FUNDS WERE RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

THE \$100 DEPOSIT WAS RETURNED ( ) OR **NOT** RETURNED ( ) BY: \_\_\_\_\_

ON THIS DATE: \_\_\_\_\_.

IF THE DEPOSIT WAS **NOT** RETURNED, EXPLAIN WHY? \_\_\_\_\_

\_\_\_\_\_

SIGNED BY: \_\_\_\_\_ DATE: \_\_\_\_\_